

**Job Title:** Media Make-Up Tutor

**Salary:** £27.44 - £36.67 p/h

**Responsible to:** Head of Hair and Beauty

**Purpose:** To deliver outstanding teaching and facilitate effective learning on the Media Make-Up programme

**Responsibilities:**

- Deliver outstanding sessions to students on the Media Make-up Tutor
  - Support students on a 1:1 basis where necessary
  - Meet the learning needs of individual students via suitable differentiation and identification of those who would benefit from additional learning support.
  - Monitor and evaluate the performance of students
  - Refer students appropriate to College support services via the Student Support Administrator e.g. learning support, counselling, hardship, childcare, and for any issues related to access of college resources
  - Establish good relationships with learners which promotes the achievement of learning
  - Choose a variety of teaching and learning methods which are appropriate for the subject being studied and individual learners. Ensure equal opportunities are promoted
  - Mark student work and give timely feedback
  - Give effective and constructive feedback; formatively and summative.
  - Track and record individual learner's progress and achievements as appropriate
  - To ensure all necessary administration connected with the course is completed including registers and risk assessments
  - Attend events on an ad hoc basis to include; open events, visits and guest speaker sessions.
  - To attend meetings and relevant training, to include internal and external verification procedures as necessary
  - Prioritising the safeguarding of all students and participate in training on safeguarding matters
  - Contributing to the elimination of unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not.
  - Any other tasks reasonably required by the Principal
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### **Essential Requirements**

- L3 Qualification in Media Make-up
- Assessors Qualification
- Teaching/Training experience
- Teaching qualification (or desire to complete one alongside the role)
- Excellent organisational and record keeping skills
- Excellent communication skills
- Flexible, committed and able to work as part of a larger team

### **Desirable Requirements**

- Degree in Media Make-Up
- Internal Quality Assurance (IQA) qualification
- Extensive experience teaching
- PGCE/Cert ED
- Experience of working in an FE setting